Notice of Filing of Application for Permanent Employment Certification

Notice is hereby provided that Tufts University intends to file an Application for Permanent Employment Certification with the U.S. Department of Labor for the position of Project Manager.

The Duties of the Project Manager is as follows:

- Under the direct supervision of the principal investigators, support Tufts University Research Projects taking place in Asia/Africa;
- Research topics include: International Health and Nutrition interventions, focusing especially on food security and humanitarian assistance programs in Asia and Africa;
- Update job knowledge by participating in educational opportunities; read professional publications; maintain personal network; participate in professional organizations;
- Support local partners community leaders and NGO Leadership, to ensure operations of research activities;
- Support local capacity building through training of field survey team, supervise the Research Coordinators, Supervisors and Enumerators;
- Oversee ethical considerations and necessary approvals from Review Boards and government officials;
- Oversee data collection and data management process; submit a quarterly report of the actions, progress and results to the Tufts research team;
- Promote knowledge management and disseminate research activities update to partners, collaborators and donors through regular publications and presentations;
- Play an active role in data descriptive and analysis with the principal investigators and other study investigators; actively participate in data analysis plan discussions;
- Develop manuscripts, journal publications and presentations at different national and international forums;
- Actively participate in dissemination of achievements, learnings and evidence generated from different study projects implemented by the nutrition innovation lab to local and international stakeholders and wider audience;
- Represent project in-country to local partners and stakeholders, and monitor research quality assurance; and,
- International travel to research survey sites for study rollouts, supervision and dissemination.
Requirements: Master’s Degree in Food and Nutrition Science or closely related field; 3 years of research experience; International travel to research survey sites for study roll outs; supervision and dissemination, 30% travel to Nepal, Bangladesh, Uganda, Malawi and Mozambique. Background must include a degree in food and nutrition science; a strong research scientific background with at least 3 years of research experience in working with governments and NGO’s, and excellent communication and diplomatic skills to communicate with government officials.

Wage Rate: $82,389 per year

Place of Employment: 150 Harrison Avenue, Boston, MA 02111

Please apply to Elizabeth Marino Costello, Sr. Program Manager, Tufts University, 150 Harrison Avenue, Boston, MA 02111. No calls please.

This notice is being posted in connection with the filing of an Application for Permanent Employment Certification for the position of Project Manager. Any person may provide documentary evidence bearing on the application to the Certifying Officer, U.S. Department of Labor, Employment and Training Administration, Harris Tower, 233 Peachtree Street, Suite 410, Atlanta, GA 30303.

I, __________________________________, certify that I have posted this notice on the employee bulletin board, 150 Harrison Avenue, Boston, MA 02111 for a minimum of ten (10) consecutive business days from _________________________, 2020 to and including _________________________, 2020.

___________________________________
NAME

___________________________________
DATE