

**MS/MA (Friedman/UEP) Combined Degree
Transfer Credit for Transcript Reconciliation Form**

MS/MA – Combined Master’s Degree in Agriculture, Food and Environment (AFE) or Food Policy and Applied Nutrition (FPAN) and Urban and Environmental Policy and Planning (UEP) Overview

Students must complete the general requirements of each master’s degree (AFE or FPAN and UEP). When similar requirements are made by both programs, the more rigorous requirement will cover both. Students in any given semester will be registered either in the Friedman School or in UEP. The combined degree requires completion of:

- all core course requirements in AFE or FPAN and UEP
- an internship
- a thesis or capstone examination, as required by UEP, instead of the more-flexible directed study requirement of the Friedman School

MS/MA dual-degree students must complete a minimum of six semesters and 23 credits.

Please note the minimum required total of 23 credits is six credits less than would be required if the two degrees were pursued separately (i.e., 16 credits for AFE or FPAN, including an internship, and 14 credits for UEP, excluding the internship).

- In total, MS/MA dual-degree students will take 12 credits through Friedman, including a one-credit internship, and will take 11 credits through UEP, including a thesis or capstone examination. The thesis or capstone exam typically counts for one or two credits for UEP students, for reasons internal to UEP.
- During a students’ last semester, course credits applicable to one degree that are taken while attending the other School’s degree program will be formally transferred via SIS (but not permanently removed from your existing transcript) so that they appear on the final transcript of each School’s degree as needed.
- This program explicitly waives the restriction against counting courses toward two degrees: a total of 14 credits will be listed on the final transcript for the MA UEP degree and a minimum of 16 credits will be listed on the final transcript for MS Friedman degree.

Please note for transfer of credit for courses taken outside Tufts University, see each School’s policy as detailed in their respective Policies and Procedures Student Handbook. For credits taken as part of a Tufts dual-degree, students should request transfer of the necessary credits to each of their School’s degree prior to graduation.

Graduation Checkout Process: After reviewing your Friedman and UEP transcripts, please list below the course credits to be “transferred” via SIS to the final transcript for each of your School’s degrees.

NAME: _____ **ID #:** _____

List below the courses to transfer FROM your UEP transcript TO your Friedman transcript:

Course & Title, Instructor	Semester & Year	Grade	Credits

List below the courses to transfer FROM your Friedman transcript TO your UEP transcript:

Course & Title, Instructor	Semester & Year	Grade	Credits

Friedman’s Registrar or Authorized Signature of Friedman’s Office of Student Affairs: _____ Date: _____

Graduate School AS&E/UEP’s Registrar or Authorized Signature of Registrar’s Office: _____ Date: _____