How to Enroll via SIS

Log into SIS at go.tufts.edu/sis
You cannot enroll until all Holds removed in SIS

- **Self-remove** a missing Current Address Hold
- **Self-remove** a missing Emergency Contact Hold
- **Contact Tufts Health Sciences Bursar’s Office** in order to remove a Past Due Balance Hold
- **Contact Lucia Fenney at SAHA** in order to remove a missing Immunizations Hold
Step One: Click “Classes” & select “Enrollment Cart”
Step Two: Click “Go to Search Page”
Use dropdowns to select course

- **NUTR** courses = only for MS, MA, and PhD programs
- **NUTB** courses = only for MNSP program
- **NUTC** courses = only for Certificate programs
Review course’s “Details” and then click “Add to Cart” to enroll in the course.
Step Three: Click “Enroll”

<table>
<thead>
<tr>
<th>Enrollment Cart</th>
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<tbody>
<tr>
<td>Add Classes to Shopping Cart</td>
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<tr>
<td><strong>Step 1:</strong> Add classes to cart</td>
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<td><strong>Step 2:</strong> Validate classes (pre-requisites, permissions, conflicts)</td>
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<td><strong>Step 3:</strong> Enroll ([view enrollment dates])</td>
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NOTE: If you need to Drop an enrolled class please go to the [Drop] page.

Fall Term 2020 | Friedman School | Tufts University

[Search my Advisement Report]

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<tr>
<th>Fall Term 2020 Enrollment Cart</th>
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<tbody>
<tr>
<td>Select</td>
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<td>✓</td>
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Options for selected: [Validate] [Enroll]
You’re not enrolled until you click “Finish Enrolling!”

Don’t leave in cart! Click “Finish Enrolling”
Successfully enrolled – you must see the Green Check Mark!

Green check = Enrolled
If you need to Drop a course prior to the Drop Deadline, go to “Classes” and select “Drop”
Click “I agree” if dropping after the Drop Deadline (to acknowledge “W” if late drop)
Click “Finish Dropping” and then you’ll see a “Success” message confirming the drop.
Friedman’s Fall 2021 Add/Drop deadlines

- **ADD:** 11:59 PM on September 22
- **DROP:** 11:59 PM on October 13 to drop a course without record of enrollment
- **LATE DROP:** After October 13 with a “W” (Withdraw) posted on transcript
- **LAST DAY TO DROP WITH A “W”:** December 14

Other Schools have different Add/Drop deadlines; be sure to check if cross-registered!