

As noted in Friedman's Policies and Procedures Handbook, a Directed Study course is a mechanism for a student to receive academic credit for work completed under the tutelage of a Friedman faculty member. This is generally done on a one-to-one basis with the student taking the major responsibility for his/her progress. Please review the information below carefully:

- Research conducted in a laboratory during a Directed Study project can be either problem-oriented or technique-based.
- Research conducted as part of a Directed Study project may be used to generate preliminary data (but only preliminary data) for a dissertation (for Ph.D. students). There is a separate course number for students conducting dissertation research.
- No more than four Directed Study course credits may be applied toward fulfillment of degree requirements.
- No more than two course credits of Directed Study may be taken with the same Friedman faculty member.
- For MNSP students, no more than one Directed Study course credit may be applied for fulfillment of the degree.
- Students in the Frances Stern Dietetic Internship are required to take one Directed Study credit under the tutelage of a faculty member, arranged by the Frances Stern Nutrition Center (FSNC).
- Authorized Faculty Directed Studies must be supervised by Friedman School faculty. Students who wish to do a Directed Study course with someone other than a Friedman School faculty member must have a Friedman School faculty sponsor who signs the Directed Study form along with the person supervising the Directed Study. The Friedman School faculty sponsor also submits the grade in SIS.

### COMPLETING THE DIRECTED STUDY PROPOSAL FORM

Students who wish to do a Directed Study course must contact the appropriate faculty member to plan the Directed Study well in advance of submission of the Directed Study Proposal Form. The interested student and faculty member should work together to complete this Directed Study Proposal Form. This form must be completed with the signature of the Friedman faculty sponsor, as well as your Program Director and then must be submitted to the Office of Student Affairs so the course may be officially added to your course schedule in SIS. In lieu of handwritten signatures on this Directed Study Proposal Form, you may attach to the form a print out of the faculty member's email approval. In the case of a student working on a Directed Study course as part of a larger project, the specific activities and responsibilities of the student within the project must be defined in detail with submission of this form.

NAME: \_\_\_\_\_

STUDENT ID#: \_\_\_\_\_

PRINT NAME OF FACULTY SPONSOR: \_\_\_\_\_

SELECT:    **NUTR 0297 (First-Year Students)**            **NUTR 0397 (Second-Year Student)**            **NUTR497 (PhD Students)**

SEMESTER:            **FALL**            **SPRING**            **SUMMER**

SIS LIMITS TITLES TO 24 CHARACTERS (THIS INCLUDES THE SPACE BETWEEN EACH WORD; YOU MAY NEED TO ABBREVIATE).

**INSERT TITLE:** \_\_\_\_\_

**PLEASE MARK AN "X" FOR THE TYPE OF DIRECTED STUDY COURSE THAT YOU ARE PROPOSING:**

***Course-Based*** Directed Study is with a ***Letter Grade grading basis.***

***Tutorial- Based*** Directed Study is with a ***Satisfactory/ Unsatisfactory grading basis.***

***Internship-Based*** Directed Study is with a ***Satisfactory/ Unsatisfactory grading basis.***

REQUESTED CREDIT: \_\_\_\_\_

(APPROXIMATELY 60 HOURS FOR 0.5 CREDITS; APPROXIMATELY 120 HOURS FOR 1 CREDIT)

ESTIMATED HOURS TO COMPLETE ALL DIRECTED STUDY REQUIREMENTS: \_\_\_\_\_

FINAL GRADING MEASUREMENT (check one)            **WRITTEN EXAM**            **ORAL EXAM**            **FINAL PAPER**

INTELLECTUAL CONTENT AND QUESTIONS TO BE ADDRESSED: (REQUIRED; PLEASE ATTACH TO FORM-300 WORD LIMIT)

HOW THIS TOPIC AREA WILL BE STUDIED: (REQUIRED; PLEASE ATTACH TO FORM-300 WORD LIMIT)

\_\_\_\_\_  
FACULTY SPONSOR SIGNATURE/ DATE

\_\_\_\_\_  
PROGRAM DIRECTOR SIGNATURE/ DATE