

International Humanitarian Response Spring 2020
Wednesdays, 6:00-8:00pm, January 29 – May 6, 2020
Room TBD, Harvard Yard, Cambridge, MA

Harvard T.H. Chan School of Public Health

GHP 515 (Part I, Spring Term, 2.5 credits) and [GHP 518](#) (Part II, Spring 2, 1.25 credits)

Harvard Graduate School of Design SES-5432 (3 units)

Tufts Friedman School [NUTR 324](#) (1 credit) | Tufts Fletcher School [DHP D213](#) (1 credit)

Review the [pre-course preparation](#) module. Students new to Canvas should watch the [video tutorials](#).

DATE	TOPIC	ASSIGNMENTS DUE
	Fundamentals of Humanitarian Practice	
1: Jan 29, 2020	Course Introduction Humanitarian History International Humanitarian Law and Refugee Protection	
2: Feb 5, 2020	Humanitarian Community Sphere Standards	1. Canvas Bio and Photo * 2. Sim Availability Confirmation *
	Key Sectors of Humanitarian Response	
3: Feb 12, 2020	Rapid Assessment Shelter and Site Planning	Get to Know the Sphere Handbook
4: Feb 19, 2020	Water, Sanitation and Hygiene	1. Food Security 2. Malnutrition 3. NGO History and Mission
5: Feb 26, 2020	Food Aid and Food Security Malnutrition	1. Team Roles 2. Rapid Assessment 3. Shelter and Site Planning
6: Mar 4, 2020	Diseases of the Displaced Refugee Health Programs	1. Water and Sanitation 2. Protection
	Field Skills and Special Topics	
7: Mar 11, 2020	Logistics	Refugee Health
Mar 16-20, 2020	Harvard Spring Recess - No Class	
8: Mar 25, 2020	Program Design, Budgets, and Proposals Monitoring and Evaluation	

DATE	TOPIC	ASSIGNMENTS DUE
9: Apr 1, 2020	Education Media Skills	1. Building a Better Response * 2. Course Fee Payment *
10: Apr 8, 2020	Mental Health and Staff Resilience Working in Teams	Media
11: Apr 15, 2020	Civil-Military Relations Field Security	1. UN BSAFE Training * 2. Field Skills Training RSVP *
12: Apr 22, 2020	Messaging for Leaders (incl. negotiation) KoBo Assessment Tool Training	NGO Security
Apr 23 (Thu)	Simulation Briefing (required)	Webinar Recording
Apr 25 (Sat)	Field Skills Training (optional)	
13: Apr 29, 2020	Ethics Final Exam	Ethics and Accountability
May 1-3, 2020	Humanitarian Field Simulation	
	Final Assignments	
14: May 6, 2020	Final Service Delivery Plan Presentations (last day of class)	1. Paper 2. Presentation 3. Teamwork
May 13, 2020	No Class	

*These assignments are available from the first day of class and may be completed early.

Teaching Staff

[Stephanie Kayden, MD, MPH](#), Course Head skayden@hsph.harvard.edu

Vice Chair and Chief, Division of International Emergency Medicine and Humanitarian Programs,
Department of Emergency Medicine, Brigham and Women's Hospital
Director, Lavine Family Humanitarian Studies Initiative, Humanitarian Academy at Harvard
and
Harvard Humanitarian Initiative
Associate Professor, Department of Emergency Medicine, Harvard Medical School
Associate Professor, Department of Global Health and Population, Harvard T.H. Chan School of Public Health

Dr. Kayden's Office Hours: Most spring semester Wednesdays 4:30-5:30pm and Thursdays 3:15-4:15pm at the Harvard Humanitarian Initiative. Harvard Square, 14 Story Street 2nd Floor,

Cambridge, MA 02138). Please *reserve available 15-minute slots* at <https://calendly.com/skayden/officehours>.

Assistant to Dr. Kayden: Austin Hays, office 617.732.5813. Email or call to arrange meetings with Dr. Kayden outside of [office hours](#).

Gregory Gottlieb, JD, MPA, Instructor Gregory.Gottlieb@tufts.edu

Director, Feinstein International Center
Irwin H. Rosenberg Professor in Nutrition and Human Security, Friedman School of Nutrition Science and Policy
Tufts University

Dr. Gottlieb's Office Hours: by appointment at 114 Curtis Street, Somerville, MA. Call Ann O'Brien at 617-627-6495 for appointments

Assistant to Dr. Gottlieb: Ann O'Brien at 617-627-6495

Sean Kivlehan, MD, MPH, Instructor smkivlehan@bwh.harvard.edu

Director, Global Emergency Medicine Fellowship,
Department of Emergency Medicine, Brigham and Women's Hospital
Affiliate Faculty, Harvard Humanitarian Initiative
Instructor, Department of Emergency Medicine, Harvard Medical School

Dr. Kivlehan's Office Hours: Most spring semester Wednesdays 4:30-5:30pm at the [Harvard Humanitarian Initiative](#) (Harvard Square, 14 Story Street, 2nd Floor, Cambridge, MA 02138). Please reserve available 15-minute slots at this site.

Assistant to Dr. Kivlehan: Austin Hays, ahays1@bwh.harvard.edu, office 617.732.5813. Email or call to arrange meetings with Dr. Kivlehan outside of [office hours](#).

Kathryne Tenney is your first contact for all course questions.

Kathryne Tenney, Teaching Assistant IHR2020TA@gmail.com

MPH Candidate, Harvard T. H. Chan School of Public Health

Kathryne's Office Hours: by appointment - email IHR2020TA@gmail.com to schedule.

Course Description

This course offers practical training in the complex issues and field skills needed to engage in humanitarian work. Students will gain familiarity with the concepts and international standards for humanitarian response. While providing a solid theoretical foundation, the course will focus on practical skills such as conducting rapid assessments, ensuring field security, and interacting with aid agencies, the military, and the media during humanitarian crises.

The course culminates in a required three-day intensive [humanitarian crisis field simulation](#) (GHP 518) at Harold Parker State Forest in North Andover, MA, from 8am on Friday, May 1, through 3pm on Sunday, May 3, 2020. Students will camp for two nights in the forest as part of an aid agency team responding to a simulated international disaster and conflict. Student teams will carry out rapid assessments, create a comprehensive humanitarian aid plan, and manage interactions with refugees, officials, and other humanitarian actors. Students will face challenges that test their subject knowledge, team skills, creativity, and grit.

Topics covered:

- Humanitarian response community and history
- International Humanitarian Law and Human Rights Law
- Sphere standards (shelter, water and sanitation, food security, health)
- Civil-military relations, media skills, logistics, and budgeting
- Monitoring and evaluation, accountability
- Personal security, mental health, stress, and teamwork
- Humanitarian technology, and crowdsourcing, and GPS skills

Participation in both the lecture and simulation parts of the course is required. HSPH students and all cross-registrants must enroll in *both* GHP 515 and GHP 518. Students from Tufts and the Harvard GSD need only register for one course (NUTR 324, DHP 213, or SES-5432) that includes both the lecture and simulation parts.

Auditors: Auditors are not allowed in GHP 515 or GHP 518.

Class Time and Location

Lectures (Part I, HSPH GHP 515): Wednesdays, 6-8pm, January 29 through May 6, 2020.

Location: Location TBD, Harvard Yard, Cambridge, MA 02138 ([T](#)): Red Line Harvard; HSPH and HMS students can take the [M2](#) Shuttle (free with your Harvard ID).

Simulation (Part II, HSPH GHP 518): 8:00am, Friday, May 1 through 3:00pm, Sunday, May 3, 2020.

Location: [Harold Parker State Forest](#), 273 Middleton Road, North Andover, MA 01845. Students will travel by bus from Harvard Square to the simulation.

Class Preparation

Students are expected to complete the required preparation for each class session (linked in the schedule above) before arriving to class. Required preparation is from the Sphere Handbook and other sources. Required preparation may change; the course website will have the most up-to-date list of readings.

The Sphere Handbook, *Humanitarian Charter and Minimum Standards in Humanitarian Response* (2018 edition) is the required text for both GHP 515 and GHP 518. The text is available online at spherehandbook.org. The book is also available at the [Harvard Coop](#) in Harvard Square. Students are strongly encouraged to purchase the physical book as it will be

needed during the simulation weekend during which students will not have access to electrical plugs to power electronic devices.

In addition to the required preparation, additional resources may be listed on the Canvas page for a session topic. While reviewing these resources is optional, students may find them very useful when preparing for the simulation and the final project.

Electronic devices

Students are expected to **bring laptops or tablets to class** to engage with the Canvas course site and electronic learning resources. Wireless internet access is available in the classroom. Non-Harvard students will be able to use the "Harvard Guest" network for WiFi access.

Electronic devices should not be used during class for unrelated activities, including the transmission of emails or text messages. Mobile phones and other devices that produce audible alerts should be silenced or switched off during class.

Humanitarian Field Simulation

Participation in the Friday-Sunday [humanitarian field simulation](#) in May (GHP 518) is **required** for a passing grade in GHP 515 and GHP 518. **Please check with the professors of your Friday classes early in the semester** regarding any potential conflicts to ensure that you can successfully enroll in both International Humanitarian Response and your Friday class.

Tufts students: Note that participation in all three days of the simulation is a requirement for a passing grade in this course. Unfortunately, there may be conflicts with required sessions from other Tufts courses, including Gender and Human Security in Transitional States and Societies (DHP D231, NUTR 242). *It is your responsibility to obtain approval* early in the semester from your Friday class professors to miss their classes to attend the field simulation.

For the field simulation, all students will be assigned to a new NGO team (different from the in-class NGO team).

Please note that there is a one-time course fee of \$300 to cover gear, food, and other simulation costs. The simulation fee is [payable online](#) by credit card. The fee cannot be term-billed.

Grading Criteria

Grades are assigned on an ordinal (letter grade) basis for GHP 515. Because of the team-based nature of the work, the pass/fail option is not offered for GHP 515. Grades are based on the following allocation:

- 15% on class attendance
- 5% on individual assignments
- 20% on group assignments

- 15% on the final exam
- 25% on the final service delivery plan
- 20% on teamwork

In addition, participation in the weekend simulation exercise (GHP 518) is required for a passing grade in GHP 515. GHP 518 (the simulation) is only offered pass/fail.

Attendance

Students are expected to attend all Wednesday evening two-hour class sessions. Class attendance will be taken on a sign-in sheet. Students who arrive <20 minutes late to class due to travel from a conflicting class on another campus will not be penalized.

Each missed session will reduce the attendance score by 2 points. Absences due to conflicting educational requirements will result in a 1-point deduction *only if Dr. Kayden excuses the absence in writing before the session.*

Participation in all 3 days (Friday through Sunday) of the humanitarian field simulation is required for a passing grade in both GHP 515 and GHP 518.

Optional Saturday field skills session: Students are strongly encouraged to attend the optional field skills session offered on the Saturday before the humanitarian field simulation. Students who miss the session often regret it and feel less prepared for the simulation than their peers.

Individual Assignments

Some assignments must be completed individually; no collaboration is allowed. The [Get to Know the Sphere Handbook](#) assignment will be available after the second class session and is due at the start of the third class session.

The other individual assignments are available now and due at different points during the course. All students are requested to upload a [Canvas Bio and Photo](#) by the second class session. Students may wish to get an early start on the two online training modules, [Building a Better Response](#) and the [UN Basic Security in the Field](#) training.

Group Assignments

After the HSPH add/drop deadline (typically at 11:59pm on the Thursday after the second class session), you will be assigned to a non-governmental organization (NGO) team of approximately 6 people. NGO teams will work as a group to submit most of the weekly assignments. These assignments are based on a fictionalized humanitarian crisis scenario that will be used throughout the course. Group assignments will be available at the end of each class session and are due at the beginning of the next class session (Wednesday at 6:00pm).

All assignments submitted after 6:00pm but before midnight on the due date will be marked down 3 points each. Thereafter, late assignments will be marked down 3 points each per calendar day. Late homework submissions will not be accepted after 11:59pm on the Saturday after the due date.

Final Exam

There will be a paper-based, closed-book, multiple-choice final exam. Questions will derive from the Sphere Handbook, lectures, and homework assignments. The exam is an individual effort; collaboration during the exam is not allowed.

Final Service Delivery Plan

NGO teams will complete a group project, the final service delivery plan, in coordination with the other NGO teams in the course. Each NGO team will produce a five-page [paper](#) and a short slide [presentation](#) according to specified guidelines. NGO teams will analyze a fictionalized humanitarian crisis (the same one used for homework assignments) and plan a detailed, fully budgeted aid response for the affected population. The final service delivery plans for each NGO team will be presented on the last day of class.

Teamwork

Good teamwork is critical for successful humanitarian response and is an important part of this course. NGO teams will work together to submit most homework assignments and the final service delivery plan.

At the end of the semester, you anonymously will score the [teamwork](#) of the individual members of your NGO team, including yourself, based on each team member's contributions to the group assignments and Final Service Delivery Plan project. These teamwork scores will be reviewed by the faculty and used to determine your individual teamwork grade.

Writing Resources

Clear, concise writing is a key skill for any profession. Students from any school can find resources to improve their writing at the [Harvard Writing Project](#)[Links to an external site..](#)

Weather policy

Harvard's top priority in the event of a weather or other emergency circumstance is the safety of our students, faculty, staff, and other Harvard community members. At the same time, since a majority of students live on or near campus, the University has a long tradition of holding classes as long as doing so is deemed safe. In general, our inclination is to remain open unless conditions make doing so unfeasible or unsafe. As these situations often change rapidly, we often can only finalize our plans and communicate them after forecasters and government leaders have issued their guidance for the region.

Generally speaking, you should assume that the University will remain open unless you receive communication to the contrary. In the event of a decision to close the University or modify its hours of operation we expect to communicate in the following ways:

- An email will be sent to all Harvard community members from the "Office of the Executive Vice President." If the decision does not apply to the entire University, the email will direct you to look to your school or unit leadership for additional information.
- The [Harvard Emergency Page](#). and 617-496-NEWS, Harvard's weather emergency hotline, will be updated with the latest information.
- An alert will be sent via MessageMe. Please ensure your [MessageMe](#) registration is up-to-date with your contact information and your campus/school affiliation(s).

- Individual Schools and units, such as libraries, Health Services, and museums, may communicate directly with their respective communities (via email, website updates, and/or MessageMe alerts) regarding local decisions that may impact their community members.
- Information on closures or delays will also be shared with local news organizations.

Harvard Chan Policies and Expectations

Inclusivity Statement

Diversity and inclusiveness are fundamental to public health education and practice. Students are encouraged to have an open mind and respect differences of all kinds. I share responsibility with you for creating a learning climate that is hospitable to all perspectives and cultures; please contact me if you have any concerns or suggestions.

Bias Related Incident Reporting

The Harvard Chan School believes all members of our community should be able to study and work in an environment where they feel safe and respected. As a mechanism to promote an inclusive community, we have created an anonymous bias-related incident reporting system. If you have experienced bias, please submit a report [here](#), so that the administration can track and address concerns as they arise and to better support members of the Harvard Chan community.

Title IX

The following policy applies to all Harvard University students, faculty, staff, appointees, or third parties: [Harvard University Sexual and Gender-Based Harassment Policy](#) See also [Procedures For Complaints Against a Faculty Member](#), and [Procedures For Complaints Against Non-Faculty Academic Appointees](#).

Academic Integrity

Each student in this course is expected to abide by the Harvard University and the Harvard T.H. Chan School of Public Health School's standards of Academic Integrity. All work submitted to meet course requirements is expected to be a student's own work unless an assignment is specifically designated a group assignment. In the preparation of work submitted to meet course requirements, students should always take great care to distinguish their own ideas and knowledge from information derived from sources. Students must assume that collaboration in the completion of assignments is prohibited unless explicitly specified.

Should academic misconduct occur, the student(s) may be subject to disciplinary action as outlined in the Student Handbook. See the [Student Handbook](#) for additional policies related to academic integrity and disciplinary actions.

Accommodations for Students with Disabilities

Harvard University provides academic accommodations to students with disabilities. Any requests for academic accommodations should ideally be made before the first week of the semester, except for unusual circumstances, so arrangements can be made. Students must register with the Local Disability Coordinator in the Office for Student Affairs to verify their eligibility for appropriate accommodations. Contact Colleen Cronin ccronin@hsph.harvard.edu in all cases, including temporary disabilities.

Religious Holidays, Absence Due to

According to Chapter 151c, Section 2B, of the General Laws of Massachusetts, any student in an educational or vocational training institution, other than a religious or denominational training institution, who is unable, because of his or her religious beliefs, to attend classes or to participate in any examination, study, or work requirement on a particular day shall be excused from any such examination or requirement which he or she may have missed because of such absence on any particular day, provided that such makeup examination or work shall not create an unreasonable burden upon the School. See the [Student Handbook](#) for more information.

Grade of Absence from Examination

A student who cannot attend a regularly scheduled examination must request permission for an alternate examination from the instructor in advance of the examination. See the [Student Handbook](#) for more information.

Course Evaluations

Constructive feedback from students is a valuable resource for improving teaching. The feedback should be specific, focused and respectful. It should also address aspects of the course and teaching that are positive as well as those which need improvement.

Completion of the evaluation is a requirement for each course. Your grade will not be available until you submit the evaluation. In addition, registration for future terms will be blocked until you have completed evaluations for courses in prior terms.

1: Jan 29, 2020: Course Introduction / Humanitarian History / International Humanitarian Law and Refugee Protection

Course Introduction – No readings

Humanitarian History – Preparation

1. Maxwell D, Gelsdorf K. Shaping the Humanitarian World. Routledge Publications: 2019.

Humanitarian History – Resources (Optional)

2. What is the Cluster Approach? on HumanitarianResponse.info
3. Jamison DT, et al. [Universal health coverage and intersectoral action for health: key messages from Disease Control Priorities](#), 3rd edition.
4. Leaning, J. (2017). Disasters and Emergency Planning. In International Encyclopedia of Public Health (pp. 322-331).
5. History of the ICRC. <https://www.icrc.org/en/document/history-icrc>
6. Themes in Humanitarianism. <https://www.unocha.org/themes>
7. Soloman B. In Grim Camps, Rohingya Suffer on “Scale That We Couldn’t Imagine.” The New York Times. Sep 29, 2017. <https://www.nytimes.com/2017/09/29/world/asia/rohingya-refugees-myanmar-bangladesh.html?action=click&contentCollection=Asia%20Pacific&module=RelatedCoverage®ion=EndOfArticle&pgtype=article>

8. Lautze S, Raven-Roberts A. Violence and Complex Humanitarian Emergencies: Implications for Livelihoods Models, Disasters. 2006. pp 383-401.

International Humanitarian Law and Refugee Protection – Preparation:

1. Sphere Handbook 2018: The Humanitarian Charter and Protection Principles. pp 28-46
2. Sphere Handbook 2018: The Legal Foundation to Sphere. pp 374-384
3. Sphere Handbook 2018: The ICRC Code of Conduct. pp 385-391
4. ICRC. Professional Standards for Protection Work. 2018.
<https://www.icrc.org/en/publication/0999-professional-standards-protection-work-carried-out-humanitarian-and-human-rights>
5. 1949 Fourth Geneva Convention – Civilians <https://ihl-databases.icrc.org/ihl/385ec082b509e76c41256739003e636d/6756482d86146898c125641e004aa3c5>
6. "Common Article 3" is the same in all four Geneva Conventions (see below for the Geneva Conventions). This short Article is the key text that defines protected persons in conflict.
7. Darcy J. Human Rights and International Legal Standards: What do Relief Workers Need to Know? Relief and Rehabilitation Network; 1997. pp 5-36.
8. Bruderlein C, Leaning J. New Challenges for Humanitarian Protection. BMJ, 1999. pp 430-435.

International Humanitarian Law and Refugee Protection – Resources (Optional):

1. ICRC, International Humanitarian Law and International Human Rights Law: Similarities and Differences. International Committee of the Red Cross: Geneva. 2003.
2. ICRC What is the difference between IHL and human rights law? International Committee of the Red Cross: Geneva. 2015 <https://www.icrc.org/en/document/what-difference-between-ihl-and-human-rights-law>
3. McHugh G, Bessler M. Humanitarian Negotiations with Armed Groups: A Manual for Practitioners. OCHA. 2006.
4. de Waal A. The humanitarians tragedy: escapable and inescapable cruelties. Disasters. 2010, Vol 34(s2) 130-137.
5. Bloche M. When Doctors First Do Harm. The New York Times. Nov 22, 2016.
<https://www.nytimes.com/2016/11/22/opinion/doctors-should-stand-against-trump-reviving-torture.html?ref=opinion>
6. Khatchadourian R. Operation Delirium (Links to an external site.). The New Yorker, December 17, 2012.
7. Thurnher J. The law that applies to autonomous weapons systems. ASIL Insights, January 2013.
8. Sharkey, A. Autonomous weapons systems, killer robots and human dignity. Ethics Inf Technol 21, 75–87 (2019)
9. Freedom Fund. Modern slavery and trafficking in conflict: the UN's response. 2016.
10. United Nations. Human rights and human trafficking, fact sheet 36. 2014.

International Humanitarian Laws – Resources (Optional):

1. Henckaerts, J. Study on customary international humanitarian law: A contribution to the understanding and respect for the rule of law in armed conflict. International Review of the Red Cross, 87:857 (March 2005).

----- *Geneva Conventions (Law of War)* -----

2. 1949 First Geneva Convention - Wounded and sick
3. 1949 Second Geneva Convention – Shipwrecked
4. 1949 Third Geneva Convention - Prisoners of war
5. 1949 Fourth Geneva Convention - Civilians
6. "Common Article 3" is the same in all four Geneva Conventions. This short Article is the key text that defines protected persons in conflict.
7. 1977 Protocol I additional to the Geneva Conventions (Links to an external site.) - International Armed Conflict
8. 1977 Protocol II additional to the Geneva Conventions (Links to an external site.) - Non-International Armed Conflict
9. 2005 Protocol III additional to the Geneva Conventions (Links to an external site.) - Red Crystal Emblem
10. VIDEO: Rules of War (In a Nutshell), ICRC (4:43)Rules of War (In a Nutshell)

----- *Hague Law (Law of Weapons)* -----

11. 1968 St. Petersburg Declaration - explosive projectiles
12. 1899 Hague Regulations
13. 1907 Hague Regulations
14. 1925 Geneva Gas Protocol
15. 1954 Hague Convention - protection of cultural property
16. 1954 First Protocol to the Hague Convention (Links to an external site.) - removal of cultural property
17. 1977 Second Protocol to the Hague Convention (Links to an external site.) - no targeting of cultural sites
18. 1972 Biological weapons convention (Links to an external site.)
19. 1980 Convention on certain conventional weapons (Links to an external site.) (CCW)
20. 1980 Protocol I to the CCW on non-detectable fragments (Links to an external site.)
21. 1996 Protocol II to the CCW on prohibitions or restrictions on the use of mines, booby-traps and other devices
22. 1980 Protocol III to the CCW on prohibitions or restrictions on the use of incendiary weapons
23. 1995 Protocol IV to the CCW on blinding laser weapons
24. 2003 Protocol V to the CCW on explosive remnants of war
25. 1993 Chemical Weapons Convention
26. 1997 Anti-Personnel Mine Ban Convention (Ottawa Convention)
27. 2008 Convention on Cluster Munitions
28. 2013 Arms Trade Treaty
29. 2017 Treaty on the Prohibition of Nuclear Weapons - not widely adopted

Human Rights Laws – Resources (Optional):

1. 1948 Universal Declaration of Human Rights
2. 1948 Convention on Genocide
3. 1951 Convention on Refugees
4. 1965 Convention on the Elimination of Racial Discrimination
5. 1966 International Covenant on Civil and Political Rights (Links to an external site.)
6. 1966 International Covenant on Economic, Social and Cultural Rights
7. 1979 Convention on the Elimination of Discrimination Against Women
8. 1984 Convention Against Torture
9. 1989 Convention on the Rights of the Child
10. 2009 African Union Convention for the Protection and Assistance of Internally Displaced Persons in Africa (Kampala Convention)

Humanitarian Principles – Resources (Optional):

1. UN OCHA, Humanitarian Principles in Brief
2. VIDEO: Claude Bruderlein for HarvardX on the Humanitarian Principles (2:41) HarvardX on Humanitarian Principles
3. VIDEO: Applying humanitarian principles to secure access to populations in need, ICRC (7:05)
4. VIDEO: Crossing Syria, ft. International Committee of the Red Cross President Peter Maurer, Russia Today (28:58)

2: Feb 5, 2020: *Humanitarian Community / Sphere Standards*

Humanitarian Community – Preparation

1. UN General Assembly Resolution 46/182: Strengthening of the Coordination of Humanitarian Emergency Assistance of the United Nations (1991) <https://www.refworld.org/docid/3b00efdc74.html>
2. The Inter-Agency Standing Committee (background) (Links to an external site.) <https://interagencystandingcommittee.org/the-inter-agency-standing-committee>
3. (KEEP) UN OCHA: Who We Are

Humanitarian Community – Resources (Optional)

1. What is the Cluster Approach? site. on HumanitarianResponse.info
2. Jamison DT, et al. [Universal health coverage and intersectoral action for health: key messages from Disease Control Priorities](#), 3rd edition.
3. Leaning, J. (2017). Disasters and Emergency Planning. In International Encyclopedia of Public Health (pp. 322-331).
4. Maxwell D, Gelsdorf K. Shaping the Humanitarian World. Routledge Publications: 2019.
5. History of the ICRC. <https://www.icrc.org/en/document/history-icrc>
6. Themes in Humanitarianism. <https://www.unocha.org/themes>
7. Soloman B. In Grim Camps, Rohingya Suffer on “Scale That We Couldn’t Imagine.” The New York Times. Sep 29, 2017. <https://www.nytimes.com/2017/09/29/world/asia/rohingya-refugees-myanmar->

[bangladesh.html?action=click&contentCollection=Asia%20Pacific&module=RelatedCoverage®ion=EndOfArticle&pgtype=article](#)

8. Lautze S, Raven-Roberts A. Violence and Complex Humanitarian Emergencies: Implications for Livelihoods Models, Disasters. 2006. pp 383-401.
9. [Chart of UN Organizations, 2019](#)
10. [World Economic Forum: Foreign Aid](#)
11. [World Health Organization: Emergency Medical Teams](#)
12. [WHO Foreign Medical Teams Classifications and Minimum Standards](#)

Sphere Standards – Preparation

1. [Sphere Project Homepage](#)
2. [Sphere Handbook Online](#)

Sphere Standards - Resources (optional)

1. [Humanitarian Standards Partnership app \(HSPapp\)](#) - all the key humanitarian standards on your mobile device
2. Darcy J. [Locating Responsibility: The Sphere Humanitarian Charter and its Rationale](#). Disasters. 2004. pp 112-123.
3. McDougal L, Beard J. [Revisiting Sphere: new standards of service delivery for new trends in protracted displacement](#). Disasters. 2011 Jan;35(1):87-101
4. Tong J. [Questionable Accountability: MSF and Sphere in 2003](#). Disasters. 2004. pp 176-189.
5. Rony Brauman, Michaël Neuman, [MSF and the aid system: choosing not to choose](#), 3 July 2014, URL : <https://www.msf-crash.org/en/publications/humanitarian-actors-and-practices/msf-and-aid-system-choosing-not-choose>
6. Walker, P. Purdin S. [Birthing Sphere. The early history of the Sphere project](#). Disasters 2004. Vol 26; 100-111.
7. Pantuliano S, Elhawary S. [Uncharted territory: land, conflict and humanitarian action](#). Humanitarian Policy Group Policy Brief 39. London: Overseas Development Institute. 2010.
8. Overseas Development Institute (ODI). [The Joint Evaluation of Emergency Assistance to Rwanda](#) (Links to an external site.)
9. Joint Evaluation of Emergency Assistance to Rwanda (JEEAR), [Study III Principle Findings and Recommendations](#) June 1996.
10. VIDEO: [The Sphere Story I - Mavericks](#) (Links to an external site.) (11:14)

Other Key Humanitarian Standards - Resources (optional)

1. [Livestock Emergency Guidelines and Standards \(LEGS\)](#). Livestock Emergency Guidelines and Standards (LEGS) Project.
2. [Minimum Standards for Child Protection in Humanitarian Action \(CPMS\)](#). Alliance for Child Protection in Humanitarian Action.
3. [Minimum Standards for Education: Preparedness, Response, Recovery](#). Inter-Agency Network for Education in Emergencies (INEE).
4. [Minimum Economic Recovery Standards\(MERS\)](#). Small Enterprise Education and Promotion (SEEP) Network.

5. Minimum Standard on Market Analysis (MISMA). Cash Learning Partnership (CaLP).

3: Feb 12, 2020: *Rapid Assessment / Shelter and Site Planning*

Rapid Assessment - Preparation

1. IASC. Multi-Cluster/Sector Interagency Rapid Assessment (Links to an external site.) (MIRA). 2015
2. Bradt D, Drummond C. Rapid epidemiological assessment of health status in displaced populations: an evolution toward standardized minimum, essential data sets (Links to an external site.). Prehospital and Disaster Medicine. Oct-Dec. 2002:178-85.
3. Boyd AT, et al. Centers for Disease Control and Prevention Public Health Response to Humanitarian Emergencies, 2007–2016. Emerg Infect Dis. 2017 Dec; (Suppl 1): S196-S202.
4. WHO. Initial Rapid Assessment Tool. 2010.
https://www.who.int/hac/network/global_health_cluster/ira_form_v2_9_eng.pdf?ua=1
5. IASC. Operational Guidance for Coordinated Assessments in Humanitarian Crises. 2012.

Rapid Assessment - Resources (optional)

1. Weissman, F. Mortality Emergency Threshold: A Case for Revision (Links to an external site.). ALNAP Blog, 2 Aug 2018.
2. Malilay, J, et al. The Role of Applied Epidemiology in the Disaster Management Cycle. Am J Public Health (Links to an external site.). 2014 Nov 104(11):2092-2102.
3. MSF. Rapid health assessment of refugee or displaced populations (Links to an external site.). 2006.
4. ECB and ACAPS. Humanitarian Needs Assessment – The Good Enough Guide (Links to an external site.).
5. Sphere for Assessments. Sphere Project, 2014.
6. Checchi F, Roberts S. Interpreting and using mortality data in humanitarian emergencies: A primer for non-epidemiologists. Humanitarian Practice Network Paper 52. September 2005.
7. Grais R, et al. Are rapid population estimates accurate? A field trial of two different assessment methods. Disasters. 2006;30(3):364-376.
8. According to Need? Needs Assessment and Decision-making in the Humanitarian Sector. A Public Meeting at the ODI to Launch HPG Report 15. Humanitarian Policy Group, 2003. <https://www.odi.org/sites/odi.org.uk/files/odi-assets/publications-opinion-files/285.pdf>
9. Guha-Sapir D and Hoyois P. Estimating populations affected by disasters: A review of methodological issues and research gaps
10. OCHA. Haiti flash appeal. 2016.
11. OCHA. Flash Appeal Libya. 2019
12. MIRA. Central African Republic. 2014.
13. OCHA Situational Analysis Template
14. CAR Initial Situational Analysis (2013) and Humanitarian Response Plan (2014)
15. DRC Ebola SitRep (Feb 2019) and Response Plan (Aug 2018)

Shelter and Site Planning - Preparation

1. Sphere Handbook: Shelter, Settlement, and Non-Food Items (Links to an external site.), pg. 238 - 285
2. UNHCR Shelter Cluster Guidance (Links to an external site.).
3. USAID/OFDA Humanitarian Shelter and Settlement Principles. (Links to an external site.)
4. PRE-FAB Points to Consider 02 '08 CS
5. TENTS Points to Consider 11 '08 CS
6. Housing reconstruction after conflict and disaster. Humanitarian Practice Network Paper 43. December 2003.(pg. 1-3, 5-13, 15-29, 33)
7. Shelter proposal guidelines
8. USAID / OFDA Handouts for the USAID / OFDA Shelter and Settlements Training Course https://scms.usaid.gov/sites/default/files/documents/1866/shelter_settlements_training_handouts.pdf

Shelter and Site Planning - Resources (optional)

1. Global Shelter Cluster (Links to an external site.) website > Resources (Links to an external site.) page
2. TRANSITIONAL SHELTER Habitat Debate Article 12 '06 CS
3. Saunders G. Dilemmas and challenges for the shelter sector: lessons learned from the sphere revision process. Prehospital Disaster Medicine. June 2004;28(2):99-233.
4. Opdyke A, et al. Urban sheltering: evidence on rental subsidies and hosting (Links to an external site.).

4: Feb 19, 2020: Water, Sanitation, and Hygiene

Water, Sanitation, and Hygiene - Preparation

1. Sphere Handbook: Minimum Standards in Water Supply, Sanitation, and Hygiene Promotion (Links to an external site.) - pp 90-138
2. Reed B, Shaw R. Emergency Water Supply WEDC. pp 45-48.
3. Reed B, Shaw R. Emergency Sanitation for Refugees WEDC. pp 21-24.

Water, Sanitation, and Hygiene - Resources (optional)

1. Global WASH Cluster (Links to an external site.) website > Resources (Links to an external site.) page
2. Tumwine JK, et al. Diarrhoea and effects of different water sources, sanitation and hygiene behaviors in East Africa. Trop Med and Int Hlth. 2002; 7(9):750-756.
3. Roberts L, et al. Keeping clean water clean in a Malawi refugee camp: a randomized intervention trial. Bull WHO 2001; 79(4):280-287.
4. Goma Epi. Group. Why treatment centres failed to prevent cholera deaths among Rwandan refugees in Goma, Zaire. Lancet. 1995; 345:359-361.
5. Fonseca C, Moriarty P. WASH scenarios for 2015: A trends analysis paper. IRC International Water and Sanitation Centre. 2006 pp 1-58.
6. Gates Foundation Reinvent the Toilet Challenge

5: Feb 26, 2020: Food Aid and Food Security / Malnutrition

Food Aid and Food Security – Preparation

1. Sphere Handbook: Minimum Standards in Food Security and Nutrition (Links to an external site.) (excluding "3. Management of Acute Malnutrition and Micronutrient Deficiencies" and "4.3 Food Security: Livelihoods") - pg. 158-171; 185-192; 197-210
2. Rice, Andrew. The Peanut Solution (Links to an external site.). New York Times. 2 Sept. 2010.
3. IPC Global Partners. 2019. Integrated Food Security Phase Classification Technical Manual Version 3.0
http://www.ipcinfo.org/fileadmin/user_upload/ipcinfo/manual/IPC_Technical_Manual_3_Final.pdf
4. Maxwell D, et al. Emergency Food Security Interventions. HPN; 2008. pp 7-16, 20-21, 25-37, 39-52, 56-59.
5. UNHCR, UNICEF, WFP, WHO. Food and Nutrition Needs in Emergencies. Geneva: United Nations High Commissioner for Refugees, United Nations Children's Fund, World Food Programme, World Health Organization. 2002. Particularly pp 1-29.

Food Aid and Food Security – Resources (optional)

1. Global Food Security Cluster (Links to an external site.) website > Guidance and Resources (Links to an external site.) page
2. Integrated Food Security Phase Classification
3. Levine S, et al. Missing the point: an analysis of food security interventions in the Great Lakes. Network Paper 47, Humanitarian Practice Network. 2004. London: ODI.
4. Oxfam. Recovery, Relapse and Episodes of Default Management of Acute Malnutrition in Children in Humanitarian Crises. 2017 <https://fic.tufts.edu/assets/Acute-Malnutrition-Systematic-Review.pdf>
5. MUAC tape
6. Case Study: Supporting the Nutritional Needs of Bhutanese Refugees in Nepal. UNHCR/WFP, 1999.
7. Nourimanba: Fighting Malnutrition, Fighting Poverty in Haiti (Links to an external site.).
8. Cash Based Assistance - Programme Quality
Toolbox <http://pqtoolbox.cashlearning.org/> (Links to an external site.)
9. Cash resources <http://www.cashlearning.org/resources/library> (Links to an external site.)
10. Grand Bargain Commitments: <https://interagencystandingcommittee.org/grand-bargain-hosted-iasc> (Links to an external site.)
11. GB Cash Commitments (what did we learn and how are we doing)

Malnutrition – Preparation

1. Sphere Handbook: 3. Management of Acute Malnutrition and Micronutrient Deficiencies (Standards 1-3). pp 172 - 184
2. WHO. Chapter 2, Major Nutritional Deficiency Diseases in Emergencies. In: The Management of Nutrition in Major Emergencies. 2000. Geneva: World Health Organization. pp 9-32.

3. Young H, Jaspars S. The Meaning and Measurement of Acute Malnutrition: A Primer for Decision-makers. 2006. Humanitarian Practice Network Paper No 56. London, HPN, Overseas Development Institute. pp 1-10.

Malnutrition – Resources (optional)

1. Global Nutrition Cluster (Links to an external site.) website > Tools & Resources (Links to an external site.) page
2. Young H, Borrel A, Holland D, Salama P. Public nutrition in complex emergencies: aims, analysis and action. Lancet. 2004; 364(9448);1899-1909.
3. United Nations Standing Committee on Nutrition (SCN). <https://www.unscn.org>
4. Scaling Up Nutrition. Focus on Nutrition around Crises. 2017. <http://scalingupnutrition.org/wp-content/uploads/2017/07/SUN-Movement-Paper-Focus-on-Nutrition-during-Crises.pdf>
5. United Nations World Food Programme and DSN. Ten Minutes to Learn About Nutrition Programming. Sight and Life Magazine, 2008;3(S).
6. Malnutrition (Links to an external site.). Wikipedia
7. Emergency Nutrition Network (Links to an external site.) (ENN) website

6: Mar 4, 2020: *Diseases of the Displaced / Refugee Health Programs*

Diseases of the Displaced – Preparation

1. Sphere Handbook (Links to an external site.): Section 8. Health. (Essential Healthcare, Standards 2.1-2.7) pp 311-348.
2. Connolly MA, Ed. Communicable Disease Control in Emergencies: A Field Manual. WHO; 2005. pp 46-64, 74-88, 93-101, 107-128, 130-138, 155-170.

Diseases of the Displaced – Resources (optional)

1. Clinical Guidelines: Diagnosis and Treatment Manual, MSF, 2016
2. Acute Diarrheal Disease in Complex Emergencies: Critical Steps. WHO 2010. https://apps.who.int/iris/bitstream/handle/10665/70539/WHO_CDS_CPE_ZFK_2004.6_Rev.1_eng.pdf?sequence=1
3. Managing Meningitis Epidemics in Africa: A Quick Reference Guide for Health Authorities and Health-Care Workers. WHO. Geneva.2015 <https://www.who.int/news-room/fact-sheets/detail/meningococcal-meningitis>
4. Tuberculosis (Links to an external site.), MSF, 2017
5. Cholera Kit Information Note, WHO, 2015
6. Cholera Kit Item List, WHO, 2015

Refugee Health Programs - Preparation

1. Sphere Handbook (Links to an external site.): Section 8, Health. (Health Systems, Standards 1.1-1.5) pp 297-310.

Refugee Health Programs - Resources (optional)

1. [Global Health Cluster website > Resources \(Links to an external site.\)](#) page
2. [Public Health Information Services \(PHIS\) Toolkit \(Links to an external site.\)](#), Global Health Cluster
3. [Public Health Guide in Emergencies](#), ICRC, 2008
4. [Refugee Health](#), MSF, 1997
5. [Rapid Health Assessment of Refugee or Displaced Populations](#), MSF, 2006
6. [Interagency Emergency Health Kit, 2017](https://www.who.int/emergencies/kits/iehk/en/) <https://www.who.int/emergencies/kits/iehk/en/>
7. [Essential Drugs: Practical Guidelines](#), MSF, 2016
8. [Public Health Engineering in Precarious Situations](#), MSF, 2010
9. Thieren M. [Health Information Systems in Emergencies](#). Bull WHO 2005;83:584-589.
10. [Inter-agency Field Manual on Reproductive Health in Humanitarian Settings, 2018](#) <http://iawg.net/wp-content/uploads/2019/01/2018-inter-agency-field-manual.pdf>
11. [Essential Obstetric and Newborn Care](#), MSF, 2015
12. [Clinical Management of Rape Survivors](#), WHO, 2004
13. [Management of Dead Bodies after Disasters](#), PAHO, 2016
14. Jamison DT, et al. [Universal health coverage and intersectorial action for health: key messages from Disease Control Priorities, 3rd edition](#) Lancet, 2017

7: Mar 11, 2020: Logistics

Logistics - Preparation

1. Van Wassenhove LN. [Blackett Memorial Lecture: Humanitarian aid logistics: supply chain management in high gear](#). Journal of the Operational Research Society (2006) 57, 475-489.
2. [According to Need? Needs Assessment and Decision-making in the Humanitarian Sector](#). A Public Meeting at the ODI to Launch HPG Report 15.

Logistics - Resources (optional)

1. [Global Logistics Cluster website](#)
2. [Logistics Operational Guide \(LOG\)](#)
3. [Worldwide Logistics Capacity Assessment \(LCA\)](#)
4. [UNHCR Manual Third Edition](#) https://www.ifrc.org/PageFiles/95884/D.01.03.%20Handbook%20for%20Emergencies_UNHCR.pdf
5. PAHO/WHO. [Humanitarian Supply Management and Logistics in the Health Sector](#). 2001.
6. [MITx MicroMasters in Supply Chain Management](#)
7. [Logistics Cluster. Position Paper for the Handling of Unsolicited Bilateral Donations](#). 2014.

HUMANITARIAN SUPPLY CATALOGS:

1. [UNICEF Carriers Catalog](#)
2. [UNICEF Hygiene Supply Catalog](#)
3. [IFRC Catalog FAQ](#)
4. [IFRC Container Catalog](#)
5. [IFRC Emergency Items Catalog](#)
6. [IFRC Helicopter Nets Catalog](#)

7. [IFRC Personnel Kits](#)
8. [UNICEF Indicators Catalog](#)
9. [IFRC Storage Tents Catalog](#)
10. [UNICEF Diesel Generators Catalog](#)
11. [UNICEF Satellite Equipment Catalog](#)
12. [UNICEF Solar Power Catalog](#)
13. [UNICEF Emergency Education Catalog](#)
14. [UNICEF Emergency Health Catalog](#)
15. [UNICEF Emergency Information Technology Catalog](#)
16. [UNICEF Emergency Nutrition Catalog](#)
17. [UNICEF Emergency Staff Support Catalog](#)
18. [UNICEF Radio Equipment Catalog](#)
19. [UNICEF Mosquito Net Catalog](#)
20. [UNICEF Passenger Transport Catalog](#)
21. [UNICEF Water Kits](#)
22. [UNICEF Education Kits](#)
23. [UNICEF Medical Kits](#)
24. [UNICEF Nutrition Kits](#)
25. [UNICEF Price Long-lasting Insecticidal Nets](#)
26. [UNICEF Measles Vaccines - Prices](#)
27. [UNICEF Supplies & Logistics FAQ](#)

8: *Mar 18, 2020: HARVARD SPRING BREAK*

9: *Mar 25, 2020: Program Design, Budgets, and Proposals (Concept Papers; SitRep) / Monitoring and Evaluation*

Program Design, Budgets, and Proposals - Preparation

There are no required readings for this session.

Program Design, Budgets, and Proposals - Resources (optional)

1. [Somalia Case Study](#)
2. [Mango's Guide to Financial Management](https://www.humentum.org/free-resources/guide/how-use-guide) <https://www.humentum.org/free-resources/guide/how-use-guide>
3. [USAID OFDA Guidelines June 2019](#)
https://www.usaid.gov/sites/default/files/documents/1866/USAID-OFDA_Proposal_Guidelines_June_2019.pdf
4. [IASC Guidelines for Flash Appeals](#)
5. [How to Construct a CERF Budget](#)
6. [Consolidated Appeal Process \(CAP\) - UNICEF Checklist](#)
7. [CAP Template with Guidance Text](#)
8. [Myanmar CERF Example](#)
9. [CERF Budget Tool](#)
10. [USAID OFDA Sample Detailed Budget](#)
11. [WFP Budget Example for DRC](#)

12. WFP Logistics Example
13. Top Tips on NGO financial management from Mango <https://www.humentum.org/free-resources/top-tips/top-tips>
14. Haiti Earthquake PDNA: Assessment of damage, losses, and general sectoral needs. 2010. World Bank.

Monitoring and Evaluation - Preparation

1. Lautze S, Leaning J, Raven-Roberts A, Kent R, Macrae J, Mazurana D. Assistance, protection, and governance networks in complex emergencies. Complex Emergencies. The Lancet. December 11, 2004; 364(9451): 2134-2141

Monitoring and Evaluation - Resources (optional)

1. ALNAP Monitoring and Evaluation resources website
2. Sphere for Monitoring and Evaluation. Sphere Project, 2015.
3. Catley, A., Burns, J. Participatory Impact Assessment: A Design Guide.
4. USAID Evaluation Toolkit
5. Evaluation of Humanitarian Action Guide. ALNAP, 2016.
6. Guidance on Monitoring and Evaluation. Catholic Relief Services, 2012.
7. Banatvala N, Zwi A. Public health and humanitarian interventions: developing the evidence base. British Medical Journal (BMJ) 2000; 321: 101-105
8. Kent R. The United Nations' Humanitarian Pillar: Refocusing the UN's Disaster and Emergency Roles and Responsibilities. Disaster. June 2004; 28(2): 99-233.
9. Humanitarian Practice Network Paper 46. Humanitarian futures: practical policy perspectives. May 2004
10. Humanitarian Practice Network Paper 25. Humanitarian Action in Protracted Crises: the new relief agenda and its limits. April 1998.
11. DeBois. The New Humanitarian Basics. 2018
<https://www.odi.org/sites/odi.org.uk/files/resource-documents/12201.pdf>

10: Apr 1, 2020: Education / Media Skills

Education - Preparation

1. UNHCR, Stepping Up: Refugee Education in Crisis. 2018
<https://www.unhcr.org/steppingup/wp-content/uploads/sites/76/2019/09/Education-Report-2019-Final-web-9.pdf>

Education - Resources (optional)

1. Minimum Standards for Education: Preparedness, Response, Recovery. Inter-Agency Network for Education in Emergencies (INEE).
2. Global Education Cluster (Links to an external site.) website > Tools & Resources (Links to an external site.) page
3. VIDEO: Education Can't Wait, Global Education Cluster (10:28). An introduction to humanitarian education.

<https://youtu.be/Mve8EeGF-jA>

Medical Skills - Preparation

1. Sphere Handbook:
 - o The Humanitarian Charter - pg 28 -32
 - o The Code of Conduct for the International Red Cross and Red Crescent Movement - pg 385-391
 - o Core Standards (Standards 1-6) - pg 52-72
2. Coaching Non-communicators to Give Interviews
3. ICRC Features Guidelines
4. ICRC confidentiality
5. Interview guidelines
6. Operational updates guidelines
7. Writing Press Releases
8. https://ocw.mit.edu/courses/urban-studies-and-planning/11-229-advanced-writing-seminar-spring-2004/lecture-notes/Lecture_5.pdf
9. Tips for Writing a Press Release
https://communications.as.cornell.edu/writing_a_press_release

Medical Skills - Resources (optional)

1. Ross S. Toward New Understandings: Journalists & Humanitarian Relief Coverage. Fritz Institute and Reuters Foundation Alertnet. 2004. pp 10-11, 12-13.
2. Huguenin-Benjamin R. Can public communication protect victims? International Review of the Red Cross. 2005;87:661-672.
3. DeFriend Samuel J. Media portrayal of humanitarian crises *BMJ* 2017; 356 :j325
<https://www.bmj.com/content/356/bmj.j325>
4. UN Secretariat. Relations with the Media in the Field.
5. ICRC. Sri Lanka Operational Updates, Press Briefings and Interviews.
6. VIDEO: Top 10 Tips for Shooting an Interview (Links to an external site.) (14:43), Copperwheat Films. Intended for photojournalists but helpful for interviewee

SAMPLE PRESS RELEASES

1. Satellite Sentinel Project. (2011). Satellite Sentinel Project Documents New Eyewitness Reports and Visual Evidence of Mass Graves in Sudan [Press release].
2. Satellite Sentinel Project. (2011). Thousands Displaced in Town Taken Over by Sudan Armed Forces, Satellite Imagery Shows (Links to an external site.) [Press release].

11: Apr 8, 2020: Mental Health and Staff Resilience / Working in Teams (leadership/followership)

Mental Health and Staff Resilience - Preparation (required)

1. CDC Disaster Mental Health Primer

2. [IASC Guidelines on Mental Health and Psychosocial Support in Emergency Settings](#)
3. [IASC Guidelines on Mental Health and Psychosocial Support in Emergency Settings - Checklist for Field Use](#)
4. Jones L, et al. [Crisis into Opportunity: Setting up Community Mental Health Services in Post-Tsunami Aceh](#). *Asia-Pacific J Pub Hlth*. 2007;19:60-68.
5. Jones L. [Responding to the Needs of Children in Crisis](#). *International Review of Psychiatry*. June 2008; 20(3): 291-303.

Mental Health and Staff Resilience - Resources (optional)

1. Mental Health and Psychosocial Support Network (mhps.net (Links to an external site.))
2. Coping with Disaster or Traumatic Event, CDC 2012
<https://emergency.cdc.gov/coping/index.asp>
3. [Headington Institute](#) (Links to an external site.) and their [online training](#) (Links to an external site.) site
4. Allden K, et al. [Mental Health and Psychosocial Support in Crisis and Conflict: Report of the Mental Health Working Group](#). *Prehospital and Disaster Medicine*. Jul-Aug 2009. 24(2): 217-227.
5. Jones L, et al. [Severe mental disorders in complex emergencies](#). *Lancet*. August 2009; 374:654-661.
6. Jordans M, et al. [Systematic Review of Evidence and Treatment Approaches: Psychosocial and Mental Health Care for Children in War](#). *Child and Adolescent Mental Health*. 2009;14(1):2-14.
7. [UNHCRs Mental Health and Psychosocial Support For Staff](#)
8. Devex. [The Power of Mindfulness in a War Zone](#) (Links to an external site.). Jan 2019
9. [PFA Mobile](#) (Links to an external site.). Free app for psychological first aid. US Veterans Administration.

12: Apr 15, 2020: Civil-Military Relations / Field Security

Civil-Military Relations - Preparation

1. Martone G. [The Pentagon as a Development Agency: The U.S. Military's Increasing Role as an Aid Provider](#). *InterAction: Monday Developments*, 2009. pp 11-12.

Civil-Military Relations - Resources (optional)

1. OCHA. [Oslo Guidelines on the Use of Foreign Military and Civil Defense Assets in Disaster Relief](#). 2007.
2. Reaves E, et al. [Implementation of Evidence-based Humanitarian Programs in Military-led Missions: Part I. Qualitative Gap Analysis of Current Military and International Aid Programs](#). *Disaster Med Pub Health Preparedness*, 2008. pp 1-7.
3. Malish R, et al. [Potential Roles of Military-Specific Response to Natural Disasters: Analysis of the Rapid Deployment of a Mobile Surgical Team to the 2007 Peruvian Earthquake](#). *Prehospital and Disaster Medicine*, 2009. pp 3-8.

4. Johns Hopkins Center for Humanitarian Health. The Mosul Trauma Response: A Case Study. 2018.

Field Security - Preparation

1. Stoddard A, et al. Aid Worker Security Report 2017: Behind the Attacks - A Look at the Perpetrators of Violence Against Aid Workers. Humanitarian Outcomes. 2017.
2. Roberts D. Staying Alive: Safety and Security Guidelines for Humanitarian Volunteers in Conflict Areas. ICRC. 2005.
3. WHO Security Guidelines for Women

Field Security - Resources (optional)

1. Van Brabant, et al. Operational Security Management in Violent Environments. Good Practice Review 8 (Revised Edition). Humanitarian Practice Network, Overseas Development Institute. 2010.
2. CARE Personal Safety and Security Handbook. 2014 <https://www.care.org.au/wp-content/uploads/2014/12/CI-Personal-Safety-and-Security-Handbook-2014.pdf>
3. ACT. Staff Safety and Security Guidelines: A Handbook for ACT Staff.
4. ECHO. Generic Security Guide for Humanitarian Organisations.
5. VIDEO: Aid Workers in Afghanistan Increasingly under Threat (Links to an external site.) (2:08), Al Jazeera, 24 Jan 2018. Aid Workers in Afghanistan Increasingly under Threat
6. McHugh G, Bessler M. Humanitarian Negotiations with Armed Groups: A Manual for Practitioners. OCHA. 2006.
7. Enke T. Landmines, Explosive Remnants of War, and IED Safety Handbook, 3rd Edition. UNMAS. 2015.
8. Safety and Security template for NGOs. NGO Security (Links to an external site.). 2006.
9. Surveillance Self Defense (Links to an external site.), Electronic Frontier Foundation. Guide to more secure online communication practices (not specific to humanitarian aid).

12: Apr 22, 2020: Messaging for Leaders (incl. negotiation) / KoBo Toolbox / Technology

Messaging for Leaders – No readings

Technology - Preparation

There is no required reading for this session.

Technology - Resources (optional)

1. Gisli O. A new approach to humanitarian information management. Dealing with disasters. 2011 Thu, 24 Feb. (blogpost)
2. Hattotuwa S, Stauffacher, D. “Haiti and beyond- Getting it right in Crisis Information Management. March 2010. ICT for Peace Foundation.
3. Harvard Humanitarian Initiative 2011, Disaster Relief 2.0- The Future of Information Sharing in Humanitarian Emergencies. Washington, D.C. and Berkshire, UK: UN Foundation & Vodafone Foundation Technology Partnership. Pgs 10-19.

4. [The Field Guide To Humanitarian Mapping](#). MapAction. August 2011. Intro & Chapt 1.
5. [Eureka moments](#). The Economist [Internet].
6. [Ushahidi video](#).
7. Coyle, Diane and Patrick Meier. [New Technologies in Emergencies and Conflicts: The Role of Information and Social Networks](#). Links to an external site. Washington, D.C. and London, UK: UN Foundation-Vodafone Foundation Partnership, 2009.
8. Okolloh, O. Ushahidi, [or 'testimony': Web 2.0 tools for crowdsourcing crisis information](#) *Participatory Learning and Action*, Volume 59, Number 1, June 2009, pp. 65-70(6)
9. [Volunteer technology communities: Open development | \(Links to an external site.\)](#) GFDRR [Internet].
10. Olafsson, Gisli. [Information and Communication Technology Usage in the 2010 Pakistan Floods](#). Nethope, 2011. Summary of Key Findings & Recommendations Pg 50-59
11. Heinzelman J, Waters C. [Crowdsourcing Crisis Information in Disaster-Affected Haiti](#). United States Institute of Peace Special Report. 2010.
12. Goodchild MF. Citizens as sensors: the world of volunteered geography. (Links to an external site.) *GeoJournal*, Volume 69, Number 4, 211-221.
13. Sheila Kinkade and Katrine Verclas. [Wireless Technology for Social Change](#). Washington, DC and Berkshire, UK: UN Foundation–Vodafone Group Foundation Partnership, 2008.
14. Surowiecki, J. [The Wisdom of Crowds](#). (Links to an external site.) Anchoring Publishing. 2005
15. [The Story of Map Kibera](#).
16. [Introduction to Crisis Mappers](#) Links to an external site..

13: April 29, 2020: Ethics / Missioncraft / Urban Crises

Ethics - Preparation

There are no required readings for this session.

Ethics - Resources (optional)

1. [Magone, C. Humanitarian Negotiations Revealed: The MSF Experience](#) (Links to an external site.). 2012.
2. [Humanitarian Reform: What's on - and off - the table](#) (Links to an external site.)
3. Terry, F. [Condemned to Repeat?: The Paradox of Humanitarian Action](#) (Links to an external site.). 2002.
4. Slim, H. [Humanitarian Ethics: A Guide to the Morality of Aid in War and Disaster](#). (Links to an external site.) 2015.
5. [Humanitarian UAV Code of Conduct](#). (Links to an external site.) UAViators. 2014.
6. [Hilhorst, D. Being Good at Doing Good? Quality and Accountability of Humanitarian NGOs](#). *Disasters*. 2002; 26(3):193-212
7. [Slim, H. By What Authority? The Legitimacy and Accountability of Non-governmental Organisations](#). *The International Council on Human Rights Policy International Meeting on Global Trends and Human Rights*. 2002.
8. VIDEO: The Paradox of Humanitarian Aid, Fiona Terry, TEDxRC2. (10:07)
9. VIDEO: Mary B. Anderson, Author of *Do No Harm* and Other Works. (8:15)

Missioncraft - Preparation

There is no required reading for this session.

Missioncraft - Resources (optional)

1. [Afghanistan Drought Response Situation Report, 20 March 2019](#). IOM.
2. [Kenya Urban Refugee Situation Report, February 2019](#). UNHCR.

Urban Crises - Preparation

1. Sanderson D, Knox-Clark [Responding to Urban Disasters: Learning from Previous Relief and Recovery Operations](#). ALNAP Lessons Paper, 2012.

Urban Crises - Resources (optional)

1. urban-response.org

14: May 6, 2020: Final Exam / Final Service Delivery Plan Presentations

- Final Service Delivery Plan, Presentations
- Final Exam?

15: May 13, 2020: No Class