

NON-DEGREE SPECIAL STUDENT APPLICATION FORM

*Return to: Friedman School of Nutrition Science and Policy, Jaharis, Room 123, 150 Harrison Avenue, Boston, MA 02111
617-636-3777 • F: 617-636-3600 • nutritionregistrar@tufts.edu*

If you are not in a Friedman degree program, you may be eligible to apply to enroll in a Friedman Degree course or Friedman Certificate program course and billed the corresponding semester tuition; we refer to this type of enrollment as “Special Student” enrollment.

- Friedman allows qualified individuals to take up to four degree program courses (NUTR) without first being admitted to a Friedman degree program and allows qualified individuals to take one non-degree program course (NUTC) without first being admitted to the Friedman Online Graduate Certificate program.
- The Non-Degree Special Student tuition for a single Friedman Degree program course during the 2017-2018 academic year (fall, spring, and summer) is \$5,136 and the Certificate Special Student tuition for a single Friedman Certificate online course during the Fall 2017 semester is \$2,540.

Important to Note:

- You **MUST** submit with this Special Student Application Form your Official Undergraduate/Graduate Transcripts provided directly from the Registrar’s Office of your prior academic institute. Friedman Alumni do **NOT** need to submit transcripts (they are on file).
- Special Student enrollment processing is on a space available basis. Special Students must fulfill all registration, and course prerequisites. **Your enrollment will not be processed unless these two required Tufts University Student Advisory and Health Administration (SAHA) Forms are completed and submitted to Lucia Fenney at SAHA and are approved for your enrollment:**
 - <http://medicine.tufts.edu/~media/TUSM/PDF/SAHA/1%20Nutrition%20School%20Immunization%20Form.pdf>
 - <http://nutrition.tufts.edu/sites/default/files/documents-forms/SAHAMeningitisInfoStateWaiverform.pdf>
- The immunization requirements and SAHA forms do **NOT** apply to Special Students enrolled in an Online Certificate course.
- If an individual registers for Nutrition degree program courses via “Special Student” enrollment status through the Friedman School (i.e., the student is billed by the Friedman School and the tuition is paid to the Friedman School), the tuition paid will be credited to his/her account should s/he decide to apply to Friedman and become a Nutrition degree-seeking student.
- Tuition paid and credits earned for a non-degree Certificate course may not be applied to Friedman Degree program requirements.
- Friedman degree program Alumni are allowed to enroll in one free course at the Friedman School per semester on a space available base, and must complete this application and meet all registration AND immunization requirements of Tufts University. This benefit does not apply to courses offered by the Online Graduate Certificate Program.
- Alumni enrolling in a MNSP (NUTB) course are required to attend the associated MNSP residency at Friedman in Boston.
- Alumni may not enroll for courses that they have previously taken at Friedman or cross-register at any other school.
- Tuition Remission: For Tufts University Human Resources to process your Tuition Remission, you need to complete this required HR form: https://access.tufts.edu/sites/default/files/documents/hr/hr-forms/BEN_TuitionRemissionForm2.pdf. For more details about Tuition Remission for Tufts University Employees, please refer to page 33 of the Friedman Policies and Procedures Handbook PDF: <https://nutrition.tufts.edu/sites/default/files/documents-forms/2017-2018%20Certificate%20PolProc.pdf>

Print Full Name: _____

Signature: _____ **Date:** _____

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| <input type="checkbox"/> NON-DEGREE (NUTR or NUTB)/SPECIAL STUDENT
<input type="checkbox"/> FRIEDMAN ALUM/SPECIAL STUDENT | <input type="checkbox"/> CERTIFICATE (NUTC)/SPECIAL STUDENT
<input type="checkbox"/> TUFTS EMPLOYEE/SPECIAL STUDENT |
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Course #: (e.g., NUTR 0202 or NUTC 0268)	Course Title & Instructor	Semester (Summer, Fall, Spring)	Instructor Approval In lieu of handwritten signature, you may attach the instructor’s email approval to this form
NUTR _____ NUTB _____			
NUTC _____			

Tufts ID (if applicable): _____ **Email:** _____

Other Name (Which May Appear in Your Record): _____ **Phone:** _____

Date of Birth (mm/dd/yyyy): _____ **Gender:** _____

ADDRESS (Street/City/State/Coutry/Zip Code; correspondence will be sent here):

Country or Countries of Citizenship: _____ **Birthplace:** _____
(City/State/Country)

Race/Ethnicity: American Indian or Alaskan Native Black or African American Asian White/Caucasian Native Hawaiian or Pacific Islander
 Other: _____ Are you Hispanic or Latino: Yes No